

SBVC

Program Review

11/18/2016
MINUTES
9:00 a.m. – 11:00 a.m.
B 118

Members:	Kathy Adams	X	Michael Mayne	X	X = Present A = Absent
	Laura Cross	X	Kenny Melancon	X	
	Diane Dusick	X	Stacy Meyer	X	
	Rochelle Fender	A	Sandra Moore	X	
	Paula Ferri-Milligan	X	David Smith	X	
	Christie Gabriel	A	Nori Sogomonian	X	
	Todd Heibel	A	Shalita Tillman	A	
	Timothy Hosford	X	Anna Tolstova	X	
	Robert Jenkins	X	Abena Wahab	A	
	Joel Lamore	X	Kathryn Weiss	X	
	Leonard Lopez	A	Raghaven Giriya--Proxy	X	

TOPIC	DISCUSSION	FURTHER ACTION
Approval of November 4, 2016 Minutes	Adams motioned to approve as amended to add item regarding approval of the previous three meetings' minutes and correct the status of both Physics and Nursing from Conditional to Continuation. Seconded by Meyers. Motion as amended passed unanimously.	
Probationary Ratings	Ferri-Milligan announced that eleven departments were reviewed. Financial Aid and Marketing are on probation and must participate in spring 2017 efficacy. Programs received committee comments to review before the next efficacy submission.	
College Council	Weiss reported on College Council. The council voted to forward the position of Dean of Student Learning Resources. There was no discussion about replacement positions. There was discussion about out-of-cycle technology requests. In order to address the issue of departments by-passing the Program Review process and presenting their needs via "emergency," this committee will invite discussion in spring 2017 to adjust our process to adapt to last-minute grant-type positions.	
Motions	Weiss motioned that in the case of a tie vote, move the item with the highest number of votes to priority and put the other one back in the queue for a re-vote on all. Seconded by Dusick. Approved motion—12 in favor, 3 opposed, 1 abstention.	
Faculty Needs Assessment Rankings	See attached.	
Equipment Needs Assessment Rankings	See attached	
Summary of Faculty & Equipment Votes on Rankings	See attached.	
Adjournment	11:08 a.m.	
Next Meeting	December 2, 2016	

Faculty Rankings

1. APPLIED TECH	Culinary Arts-Den Faculty	12	
ARTS & HUMANITIES	Art Faculty	5	
MATH/BUSINESS/CT	Mathematics Faculty	6	
SCIENCE	Biology	4	
SSHDPE	Child Development I	8	
STUDENT SERVICES	Student Health Ctr Counselor	10	
APPLIED TECH	Welding	6	
ARTS & HUMANITIES	Art Faculty	7	
MATH/BUSINESS/CT	Mathematics Faculty	6	
SCIENCE	Biology	7	
2. SSHDPE	Child Development I	9	
STUDENT SERVICES	Student Health Ctr Counselor	7	
3. APPLIED TECH	Welding	9	10
ARTS & HUMANITIES	Art Faculty	8	
MATH/BUSINESS/CT	Mathematics Faculty	6	
SCIENCE	Biology	6	
SSHDPE	Psychology I	7	
STUDENT SERVICES	Student Health Ctr Counselor	9	6
APPLIED TECH	Culinary Arts - Baking	4	
ARTS & HUMANITIES	Art Faculty	7	
MATH/BUSINESS/CT	Mathematics Faculty	8	
SCIENCE	Biology	6	
4. SSHDPE	Psychology I	10	
STUDENT SERVICES	Student Health Ctr Counselor	8	
APPLIED TECH	Culinary Arts - Baking	5	
5. ARTS & HUMANITIES	Art Faculty	12	
MATH/BUSINESS/CT	Mathematics Faculty	9	
SCIENCE	Biology	8	
SSHDPE	Human Services I	4	
STUDENT SERVICES	Student Health Ctr Counselor	10	
APPLIED TECH	Culinary Arts - Baking	8	
ARTS & HUMANITIES	English I	7	
6. MATH/BUSINESS/CT	Mathematics Faculty	12	
SCIENCE	Biology	7	
SSHDPE	Human Services I	6	
STUDENT SERVICES	Student Health Ctr Counselor	9	
APPLIED TECH	Culinary Arts - Baking	10	
ARTS & HUMANITIES	English I	9	
SCIENCE	Biology	9	
SSHDPE	Human Services I	7	
7. STUDENT SERVICES	Student Health Ctr Counselor	12	
APPLIED TECH	Culinary Arts - Baking	8	
8. ARTS & HUMANITIES	English I	11	
SCIENCE	Biology	9	
SSHDPE	Human Services I	10	
STUDENT SERVICES	DSP&S Counselor	9	
APPLIED TECH	Culinary Arts - Baking	10	
ARTS & HUMANITIES	Communication Studies	8	
SCIENCE	Biology	7	
SSHDPE	Human Services I	7	

9. STUDENT SERVICES	DSP&S Counselor		14	
10. APPLIED TECH	Culinary Arts - Baking		14	
ARTS & HUMANITIES	Communication Studies	9		
SCIENCE	Biology		10	
SSHDPE	Human Services I	10		
STUDENT SERVICES	Librarian		5	
APPLIED TECH	Foods & Nutrition	5		
ARTS & HUMANITIES	Communication Studies	10		
11. SCIENCE	Biology		13	11
SSHDPE	Human Services I	13	6	
STUDENT SERVICES	Librarian		4	
APPLIED TECH	Foods & Nutrition	6		
ARTS & HUMANITIES	Communication Studies	10		
12. SCIENCE	Pharmacy Tech		13	
SSHDPE	Human Services I	11		
STUDENT SERVICES	Librarian		6	
APPLIED TECH	Foods & Nutrition	8		
ARTS & HUMANITIES	Communication Studies	10		
13. SCIENCE	Physics		12	
SSHDPE	Human Services I	11		
STUDENT SERVICES	Librarian		5	
APPLIED TECH	Foods & Nutrition	6		
ARTS & HUMANITIES	Communication Studies	9		
SCIENCE	Chemistry		9	
14. SSHDPE	Human Services I		13	
STUDENT SERVICES	Librarian		5	
APPLIED TECH	Foods & Nutrition	9		
15. ARTS & HUMANITIES	Communication Studies		13	
SCIENCE	Chemistry		10	
SSHDPE	History		9	
STUDENT SERVICES	Librarian		6	
APPLIED TECH	Foods & Nutrition	9		
ARTS & HUMANITIES	English II	6		
SCIENCE	Chemistry		8	
16. SSHDPE	History		12	
STUDENT SERVICES	Librarian		7	
APPLIED TECH	Foods & Nutrition	10		
ARTS & HUMANITIES	English II	9		
SCIENCE	Chemistry		10	
SSHDPE	Child Development II		8	
17. STUDENT SERVICES	Librarian		11	
18. APPLIED TECH	Foods & Nutrition		10	
ARTS & HUMANITIES	English II	8		
SCIENCE	Chemistry		7	
SSHDPE	Child Development II		7	

Motion by Joel Lamore to continue two votes per Committee Member.

Second by: David Smith

The motion passed with 1 opposed.

ARTS & HUMANITIES	English II	11	
19. SCIENCE	Chemistry		13
SSHDPE	Child Development II	9	
20. ARTS & HUMANITIES	English II		10
SSHDPE	Child Development II	7	
ARTS & HUMANITIES	ASL	7	
21. SSHDPE	Child Development II		10
22. ARTS & HUMANITIES	ASL		11
23. SSHDPE	Psychology II		6
24. SSHDPE	Human Services II		
25. SSHDPE	Psychology III		
SSHDPE	Athletics Instructor/Head Coach		

Equipment Rankings

APPLIED TECH	Hydraulic Shear	9		
ARTS & HUMANITIES	Music Instruments	10		
DEV. & COMM RELATIONS	4-person cart	0		
1. INTER-DIVISIONAL	Wireless comm system		13	
SCIENCE	Oscilloscopes	9		
STUDENT SERVICES	Library Seating	4		
APPLIED TECH	Hydraulic Shear	13		
2. ARTS & HUMANITIES	Music Instruments		14	11
DEV. & COMM RELATIONS	4-person cart	0		
SCIENCE	Oscilloscopes	14		6
STUDENT SERVICES	Library Seating	5		
APPLIED TECH	Hydraulic Shear	15		
ARTS & HUMANITIES	Pottery Wheels	5		
DEV. & COMM RELATIONS	4-person cart	0		
3. SCIENCE	Oscilloscopes		16	
STUDENT SERVICES	Library Seating	3		
4. APPLIED TECH	Hydraulic Shear		15	
ARTS & HUMANITIES	Pottery Wheels	11		
DEV. & COMM RELATIONS	4-person cart	0		
SCIENCE	Microscopes	11		
STUDENT SERVICES	Library Seating	6		
APPLIED TECH	Aircraft mock-up	3		
ARTS & HUMANITIES	Pottery Wheels	11		
DEV. & COMM RELATIONS	4-person cart	0		
5. SCIENCE	Microscopes		15	
STUDENT SERVICES	Library Seating	10		
APPLIED TECH	Aircraft mock-up	10		
ARTS & HUMANITIES	Pottery Wheels	12		
DEV. & COMM RELATIONS	4-person cart	0		
6. SCIENCE	8 Balances		15	
STUDENT SERVICES	Library Seating	8		

APPLIED TECH	Aircraft mock-up	13	6		
7. ARTS & HUMANITIES	Pottery Wheels			13	8
DEV. & COMM RELATIONS	4-person cart			0	
SCIENCE	Spirometers			9	
STUDENT SERVICES	Library Seating			8	
8. APPLIED TECH	Aircraft mock-up			13	
ARTS & HUMANITIES	Art Clay Mixer		6		
DEV. & COMM RELATIONS	4-person cart			0	
SCIENCE	Spirometers			12	
STUDENT SERVICES	Library Seating			11	
APPLIED TECH	Torque Cert Kit		4		
ARTS & HUMANITIES	Art Clay Mixer		14		
DEV. & COMM RELATIONS	4-person cart			0	
9. SCIENCE	Spirometers			16	
STUDENT SERVICES	Library Seating			10	
APPLIED TECH	Torque Cert Kit		12		
ARTS & HUMANITIES	Art Clay Mixer		10		
DEV. & COMM RELATIONS	4-person cart			0	
10. SCIENCE	Pyxis Medstation			14	
STUDENT SERVICES	Library Seating			10	
11. APPLIED TECH	Torque Cert Kit			14	
ARTS & HUMANITIES	Art Clay Mixer		12		
DEV. & COMM RELATIONS	4-person cart			0	
SCIENCE	HD Utility Cart			10	
STUDENT SERVICES	Library Seating			12	
APPLIED TECH	SCADA Training System	7			
12. ARTS & HUMANITIES	Art Clay Mixer			15	
DEV. & COMM RELATIONS	4-person cart			0	
SCIENCE	HD Utility Cart			11	
STUDENT SERVICES	Library Seating			12	
APPLIED TECH	SCADA Training System	11			
ARTS & HUMANITIES	Theatre Band Saw		9		
DEV. & COMM RELATIONS	4-person cart			0	
SCIENCE	HD Utility Cart			13	4
13. STUDENT SERVICES	Library Seating			13	12
14. APPLIED TECH	SCADA Training System			14	10
ARTS & HUMANITIES	Theatre Band Saw	13			
DEV. & COMM RELATIONS	4-person cart			0	
SCIENCE	HD Utility Cart			14	6
STUDENT SERVICES	Library Study Carrels			5	
APPLIED TECH	Food Truck		10		
ARTS & HUMANITIES	Theatre Band Saw		11		
DEV. & COMM RELATIONS	4-person cart			0	
15. SCIENCE	HD Utility Cart			14	
STUDENT SERVICES	Library Study Carrels			10	
APPLIED TECH	Food Truck		12		
ARTS & HUMANITIES	Theatre Band Saw		12		
DEV. & COMM RELATIONS	4-person cart			1	
16. SCIENCE	EKG Machine			13	
STUDENT SERVICES	Library Study Carrels			9	

17. APPLIED TECH	Food Truck		16	
ARTS & HUMANITIES	Theatre Band Saw	14		
DEV. & COMM RELATIONS	4-person cart		0	
SCIENCE	Autopipets		10	
STUDENT SERVICES	Library Study Carrels		8	
APPLIED TECH	Addit Supp. Test Equip.	6		
18. ARTS & HUMANITIES	Theatre Band Saw		15	
DEV. & COMM RELATIONS	4-person cart		1	
SCIENCE	Autopipets		12	
STUDENT SERVICES	Library Study Carrels		10	
APPLIED TECH	Addit Supp. Test Equip.	10		
ARTS & HUMANITIES	Music Clavinova/Pianos	8		
DEV. & COMM RELATIONS	4-person cart		2	
19. SCIENCE	Autopipets		15	
STUDENT SERVICES	Library Study Carrels		12	
APPLIED TECH	Addit Supp. Test Equip.	11		
ARTS & HUMANITIES	Music Clavinova/Pianos	10		
DEV. & COMM RELATIONS	4-person cart		3	
20. SCIENCE	-80 Freezer		13	
STUDENT SERVICES	Library Study Carrels		12	
APPLIED TECH	Addit Supp. Test Equip.	11		
ARTS & HUMANITIES	Music Clavinova/Pianos	12		
DEV. & COMM RELATIONS	4-person cart		3	
SCIENCE	2 Mini-fridges		8	
21. STUDENT SERVICES	Library Study Carrels		14	
APPLIED TECH	Addit Supp. Test Equip.	10		
22. ARTS & HUMANITIES	Music Clavinova/Pianos		12	
DEV. & COMM RELATIONS	4-person cart		2	
SCIENCE	2 Mini-fridges		7	
23. APPLIED TECH	Addit Supp. Test Equip.		17	
ARTS & HUMANITIES	Outdoor Message Ctr.	3		
DEV. & COMM RELATIONS	4-person cart		3	
SCIENCE	2 Mini-fridges		11	
APPLIED TECH	Conventional Lathe	13	6	
ARTS & HUMANITIES	Outdoor Message Ctr.	2		
DEV. & COMM RELATIONS	4-person cart		5	
24. SCIENCE	2 Mini-fridges		13	10
25. APPLIED TECH	Conventional Lathe		14	
ARTS & HUMANITIES	Outdoor Message Ctr.	2		
DEV. & COMM RELATIONS	4-person cart		5	
SCIENCE	Histology slides		10	
APPLIED TECH	A/C Forced-Air Heating	10		
ARTS & HUMANITIES	Outdoor Message Ctr.	5		
DEV. & COMM RELATIONS	4-person cart		7	
26. SCIENCE	Histology slides		11	
APPLIED TECH	A/C Forced-Air Heating	9		
ARTS & HUMANITIES	Outdoor Message Ctr.	5		
DEV. & COMM RELATIONS	4-person cart		5	

27. SCIENCE	RT PCR	11
28. APPLIED TECH	A/C Forced-Air Heating	12
ARTS & HUMANITIES	Outdoor Message Ctr.	4
DEV. & COMM RELATIONS	4-person cart	6
SCIENCE	Raised Relief Globe	10

29. APPLIED TECH	POS Catering Truck System	11
ARTS & HUMANITIES	Outdoor Message Ctr.	5
DEV. & COMM RELATIONS	4-person cart	6
SCIENCE	Raised Relief Globe	1
APPLIED TECH	Resistant Welder	7
ARTS & HUMANITIES	Outdoor Message Ctr.	6
DEV. & COMM RELATIONS	4-person cart	7
30. SCIENCE	Raised Relief Globe	10

31. APPLIED TECH	Resistant Welder	13
ARTS & HUMANITIES	Outdoor Message Ctr.	10
DEV. & COMM RELATIONS	4-person cart	8

APPLIED TECH	POS System for Den	11
32. ARTS & HUMANITIES	Outdoor Message Ctr.	12
DEV. & COMM RELATIONS	4-person cart	8

APPLIED TECH	POS System for Den	11
33. ARTS & HUMANITIES	Theatre Drill Press	13
DEV. & COMM RELATIONS	4-person cart	8

Motion by Kenny Melancon to move the 4-person cart to the bottom of the list.
The motion did not receive a second.

34. APPLIED TECH	POS System for Den	9
DEV. & COMM RELATIONS	4-person cart	7

35. APPLIED TECH	Cummins CN Engine	8	13
DEV. & COMM RELATIONS	4-person cart	8	3

36. APPLIED TECH	Software Equip.	9
DEV. & COMM RELATIONS	4-person cart	7

37. APPLIED TECH	Rotation oven	14
DEV. & COMM RELATIONS	4-person cart	2

APPLIED TECH	Hybrid Vehicle Prius	5
38. DEV. & COMM RELATIONS	4-person cart	9

- APPLIED TECH
- 39. Hybrid Vehicle Prius
- 40. Dough Sheeter
- 41. Small Wares
- 42. Re-equip kitchen in North Hall
- 43. Tire Mount and Balance Machine
- 44. Frame Rack Awning
- 45. Powertrain Modules
- 46. Container Relocation and Upgrade
- 47. Scan Tools and Diagnostic Equip
- 48. Meter Cert. Kit EEDM525 Snap-on
- 49. Hybrid Vehicle – Mini Cooper
- 50. Hybrid Vehicle – Nissan Leaf

Summary of FACULTY NEEDS VOTES ON RANKING:

1.	APPLIED TECH	Culinary Arts-Den Faculty	12	
2.	SSHDPE	Child Development I	9	
3.	APPLIED TECH	Welding	9	10
4.	SSHDPE	Psychology I	10	
5.	ARTS & HUMANITIES	Art Faculty	12	
6.	MATH/BUSINESS/CT	Mathematics Faculty	12	
7.	STUDENT SERVICES	Student Health Ctr Counselor	12	
8.	ARTS & HUMANITIES	English I	11	
9.	STUDENT SERVICES	DSP&S Counselor	14	
10.	APPLIED TECH	Culinary Arts - Baking	14	
11.	SCIENCE	Biology	13	11
12.	SCIENCE	Pharmacy Tech	13	
13.	SCIENCE	Physics	12	
14.	SSHDPE	Human Services I	13	
15.	ARTS & HUMANITIES	Communication Studies	13	
16.	SSHDPE	History	12	
17.	STUDENT SERVICES	Librarian	11	
18.	APPLIED TECH	Foods & Nutrition	10	
19.	SCIENCE	Chemistry	13	
20.	ARTS & HUMANITIES	English II	10	
21.	SSHDPE	Child Development II	10	
22.	ARTS & HUMANITIES	ASL	11	
23.	SSHDPE	Psychology II	6	
24.	SSHDPE	Human Services II		
25.	SSHDPE	Psychology III		
26.	SSHDPE	Athletics Instructor/Head Coach		

Summary of EQUIPMENT NEEDS and VOTES ON RANKING:

1.	INTER-DIVISIONAL	Wireless Comm Systm	13	
2.	ARTS & HUMANITIES	Music Instruments	14	11
3.	SCIENCE	Oscilloscopes	16	
4.	APPLIED TECH	Hydraulic Shear	15	
5.	SCIENCE	Microscopes	15	
6.	SCIENCE	8 Balances	15	
7.	ARTS & HUMANITIES	Pottery Wheels	13	8
8.	APPLIED TECH	Aircraft mock-up	13	
9.	SCIENCE	Spirometers	16	
10.	SCIENCE	Pyxis Medstation	14	
11.	APPLIED TECH	Torque Cert Kit	14	
12.	ARTS & HUMANITIES	Art Clay Mixer	15	
13.	STUDENT SERVICES	Library Seating	13	12
14.	APPLIED TECH	SCADA Training System	14	10
15.	SCIENCE	HD Utility Cart	14	
16.	SCIENCE	EKG Machine	13	
17.	APPLIED TECH	Food Truck	16	
18.	ARTS & HUMANITIES	Theatre Band Saw	15	
19.	SCIENCE	Autopipets	15	
20.	SCIENCE	-80 Freezer	13	
21.	STUDENT SERVICES	Library Study Carrels	14	
22.	ARTS & HUMANITIES	Music Clavinova/Pianos	12	
23.	APPLIED TECH	Addit Supp. Test Equip.	17	

24. SCIENCE	2 Mini-fridges	13	10
25. APPLIED TECH	Conventional Lathe	14	
26. SCIENCE	Histology slides	11	
27. SCIENCE	RT PCR	11	
28. APPLIED TECH	A/C Forced-Air Heating	12	
29. APPLIED TECH	POS Catering Truck Sys	11	
30. SCIENCE	Raised Relief Globe	10	
31. APPLIED TECH	Resistant Welder	13	
32. ARTS & HUMANITIES	Outdoor Message Ctr.	12	
33. ARTS & HUMANITIES	Theatre Drill Press	13	
34. APPLIED TECH	POS System for Den	9	
35. APPLIED TECH	Cummins CN Engine	8	13
36. APPLIED TECH	Software Equip.	9	
37. APPLIED TECH	Rotation oven	14	
38. DEV. & COMM RELATIONS	4-person cart	9	
39. APPLIED TECH	Hybrid Vehicle Prius		
40. APPLIED TECH	Dough Sheeter		
41. APPLIED TECH	Small Wares		
42. APPLIED TECH	Re-equip kitchen in North Hall		
43. APPLIED TECH	Tire Mount and Balance Machine		
44. APPLIED TECH	Frame Rack Awning		
45. APPLIED TECH	Powertrain Modules		
46. APPLIED TECH	Container Relocation and Upgrade		
47. APPLIED TECH	Scan Tools and Diagnostic Equip		
48. APPLIED TECH	Meter Cert. Kit EEDM525 Snap-on		
49. APPLIED TECH	Hybrid Vehicle – Mini Cooper		
50. APPLIED TECH	Hybrid Vehicle – Nissan Leaf		